



**Government of Jammu and Kashmir**  
**General Administration Department**  
(Vigilance) Civil Secretariat, Srinagar/Jammu

**Subject: Online filing of Immovable Property Return (IPR) of the IAS officers - Instructions thereof.**

**Circular No.51-JK(GAD) of 2022**  
**Dated:20.12.2022**

Pursuant to the instructions issued by Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions, Government of India, regarding filing of Immovable Property Return (IPR) by the IAS Officers, various circular instructions have been issued by the GAD from time to time. In terms of Rule 16(2) of the AIS (Conduct) Rules, 1968, every member of the service is required to submit his/her annual Immovable Property Return (IPR) by 31<sup>st</sup> January of the next year, failure whereof constitutes good and sufficient reason for institution of disciplinary proceedings.

2. An online module has been introduced w.e.f. 01.01.2017 in respect of IAS officers for online filing of IPR. Through this module, every IAS officer can submit his/her IPR either electronically or upload scanned copy of the manually filled in IPR. This online module closes automatically after the prescribed timeline of 31<sup>st</sup> January in respect of filing of IPR of preceding year.

3. In terms of the extant Rules, the IAS officers have to necessarily file IPR electronically as there is no provision for submission of IPR manually. The timely submission of IPR, has assumed significance as in terms of DoPT's instruction late submission of IPR results in denial of vigilance clearance.

4. The IAS officers working in connection with the affairs of the Union territory of Jammu and Kashmir are, accordingly, advised to observe the above instructions in letter & spirit.

5. These instructions have been uploaded on GAD website [www.jkgad.nic.in](http://www.jkgad.nic.in).

Sd/-

(Dr. Piyush Singla)IAS,  
**Secretary to the Government.**

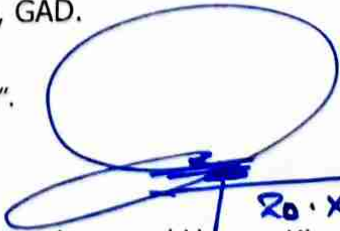
No. GAD-VIG0ADM/85/2021-09-GAD

Dated:20.12.2022

Copy to:

1. All concerned officers.
2. Private Secretary to the Chief Secretary.
3. Private Secretary to Secretary to the Government, GAD.
4. Circular/Stock file/ Website, GAD.

"Hindi and Urdu version shall follow".

  
20.12.2022  
(Dr. Mohammad Usman Khan)JKAS,  
**Deputy Secretary to the Government.**